

Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills

At least one person who has a current paediatric first aid certificate must be on the premises and available at all times when children are present, and must accompany children on outings.

Health

Providers must ensure there is a first aid box accessible at all times with appropriate content for use with children. Providers must keep a written record of accidents or injuries and first aid treatment.

3.2 First aid

Policy statement

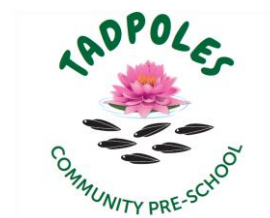
We are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one adult with a current first aid certificate is on the premises, or on an outing, at any one time. Newly qualified staff who achieved an early years qualification at level 2 or 3 on or after 30 June 2016 also have a paediatric first aid certificate in order to be counted in the adult:child ratios. The first aid qualification includes first aid training for infants and young children. We have evidence of due diligence when choosing first aid training and ensure that it is relevant to adults caring for young children.

Procedures

The first aid kit

Our first aid kit is accessible at all times and contains the following items

- Triangular bandages x 4.
 - Sterile dressings:
 - Small x 3.
 - Medium x 3.
 - Large x 3.
 - Pack containing 20 assorted plasters x 1.
 - Sterile eye pads x 2.
 - Guidance card as recommended by HSE x 1.
 - 2 pairs of disposable plastic gloves.
 - 1 plastic disposable apron.
 - A children's thermometer.
 - Disposable Ice Packs x 4
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- Information about who has completed first aid training and the location of the first aid box is provided to all our staff and volunteers.
 - The first aid box is easily accessible to adults and is kept out of the reach of children.



- There is a named person in the setting who is responsible for checking and replenishing the first aid box contents.
- Medication is only administered in line with our Administering Medicines policy.
- In the case of minor injury or accidents, first aid treatment is given by a qualified first aider.
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- In the event of a head injury, a courtesy call will be made to the parents to inform them of the injury the injured child monitored at regular periods throughout the session or until they are collected (if we have concerns about the injury). A head injury information letter will also be completed and given to the parent/carer collecting the child.
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- Parents sign a consent form at registration allowing a member of staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.
- Accidents and injuries are recorded on accident forms and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with our Recording and Reporting of Accident and Incidents Policy.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

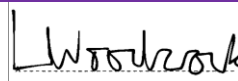
This policy was adopted by
On
Date to be reviewed

Tadpoles Community
Pre-School

September 2018

September 2019

Signed on behalf of the provider
Name of signatory
Role of signatory



Laura Woodcock

Manager

